

# AHİ EVRAN UNIVERSITY DIRECTORATE FOR STUDENT ADMISSION FROM ABROAD TO ASSOCIATE AND BACHELOR DEGREE PROGRAMS

(It was adopted by the Senate on 15.06.2016 with resolution no 2016 / 10-12 and it was deemed appropriate at the Higher Education Council meeting dated 13.07.2016)

# FIRST PART Purpose, Content, Base and Definitions

#### **Purpose**

**Article 1-**(1) The aim of this directive is to determine the principles for the acceptance of students who will be accepted to Ahi Evran University's associate degree and graduate programs from abroad.

#### **Content**

#### **Article 2-**(1)

This directive covers the acceptance conditions, principles of quota, and provisions on registration procedures of students applying to Ahi Evran University within the scope of student acceptance from abroad.

#### **Base**

**Article 3-**(1) This directive is based on the 14<sup>th</sup> article of Higher Education Law numbered 2547 and presidency of higher education board's act on 19.02.2013 and 75850160-301.02-1177/8033.

#### **Definitions**

**Article 4-**(1) This directive refers to;

- a) **University:** Ahi Evran University,
- b) **Senate**: Senate of Ahi Evran University,
- c) **Board of Directors**: Ahi Evran University's board of directors.
- d) **Academic Units**: Affiliated to Ahi Evran University; Faculty, Academy, conservatoire and vocational school.
- e) **Program**: The departments and programs of the Academic Units of Ahi University
- f) **TÖMER:** Ahi Evran University Turkish and Foreign Language Teaching, Application and Research center,
- g) YÖKK: Ahi Evran University International Student Admission Commission,
- h) ÖİDB: It refers to Ahi Evran University Student Affairs Department.

# **SECOND PART General Principles**

**Article 5-**(1) Student quotas to be admitted to the University from abroad for each academic year are determined by the Senate, taking the views of the relevant academic units. The Rector's Office informs the Presidency of the Council of Higher Education about the quotas of the university with senate decision.



- **Article 6-**(1) Board of Directors submits the the minimum and maximum amounts of the tuition fee which is determined by the Council of Ministers every year, to be taken from the students who will be admitted from abroad to the Presidency of the Higher Education Council.
- **Article 7-**(1) Student candidates who will be admitted to the university from abroad can opt for a maximum of 5 (five) programs on their application.
- **Article 8-**(1) If the quotas which are determined according to Article 5 are not filled or the application is not made; at the discretion of YÖKK, it can be transferred to other program quotas
- **Madde 9-**(1) YÖKK: It is composed of TÖMER Manager, Foreign Relations Office Coordinator and Student Affairs Department under the chairmanship of the Vice Rector responsible for the Student Affairs Department in the university. However, according to the faculty / school / conservatory / vocational high school which foreign students apply to, the supervisors of the relevant units are also at the YÖKK meeting. The secretariat of the commission is run by the ÖİDB. In this context, as the secretary of the commission ÖİDB, it is responsible for;
  - a) Determining the Student Admission Schedule from abroad and submitting it to the Senate,
  - b) Preparing documents related to the application,
  - c) Conducting correspondence between the university and relevant units of the countries,
  - d) Announcement of the exam results and accepted candidates and also students' registration procedures.

#### **Quota Recommendation**

**Article 10-**(1) University units shall inform the Rectorate about quota recommendations of acceptance from abroad by the decision of the relevant board until the last working day of January every year. The Rector's Office informs the President of the Council of Higher Education about the quotas of the university with the Senate's decision.

# THIRD PART Application, Required documents, Evaluation

#### **Application**

- **Article 11-**(1) Acceptance of the applications and evaluation of the applicants shall be done by the ÖİDB. After the approval of the YÖKK, the placement process will be finalized. TÖMER will conduct the examinations for determining the Turkish level of candidates and the provision of one year of Turkish education to those who are inadequate in Turkish.
- (2) Quotas, announcement of application and acceptance conditions, receiving students' applications, accepting students' registrations, procedures for informing the Higher Education Council about the students who are enrolled shall be specified in the university's annual academic calendar.

#### (3) (Chance 06.04.2017 / Senate decision numbered, 08-11)

Applications will be made in person, online or through a commission to be appointed by the Rectorate on specified days in the announcement. The following documents are required for application.



- a) Application form for students who will be accepted from abroad (It can be found on our University's website),
  - b) A copy of notary or consulate-approved high school diploma in Turkish and as original. (High school seniors are also accepted),
  - c) Transcript: Candidates are required to present their high school transcripts and grades and submit their transcripts approved by the high school administration in a closed envelope. (If the transcript is not in Turkish, the transcript must be accompanied by a certified copy translated into Turkish)
  - d) The original or certified copy of at least one of the minimum base scores and conditions in ANNEX-1,
  - e) Photocopy of passport's identification page,
  - f) One photograph taken in the last six months and 4.5 cm x 6 cm in size, taken from the front so that the candidate can be identified easily.

**Article 12-**(1) Candidates who will apply, on condition that they are in the last year of high school or in graduation status must have the following qualifications to apply;

- a) Being Foreign national,
- **b)** Turkish nationality from birth and who have permission from the Ministry of Internal Affairs to leave Turkish citizenship and who prooved that their children who are not of full age have the right to use the Recognized Rights under the Turkish Citizenship Law of minors registered under the Turkish Citizenship Act please rewiew:
  - Article 7 of the Turkish Citizenship Law No 5901which has the statement: "The Turkish citizen who is born in the marriage union of the Turkish citizen mother or father within or outside the province are Turkish citizens"
- c) With the citizenship acquired after the foreign nationality, T.C. Citizenship / of the dual citizens in this case,
  - i) Those who have completed secondary education before 01/02/2013 in a foreign country except the TRNC (including those who have completed the secondary education in Turkish schools except for TRNC in a foreign country)
  - ii) Those who have completed secondary education (foreign high school) in a foreign country other than TRNC who have started secondary education after 01/02/2013, including those who have completed the secondary school in Turkish schools except for TRNC can apply for student admission quotas from abroad
- **d**) Having nationality of Turkish Republic of Northern Cyprus; those who reside in the TRNC and have completed secondary education (high school) in the TRNC, those who have GCE AL exam results and those who have or will have GCE AL exam results by enrolling in college and high school in other countries between 2005-2010
- (2) Condition of the candidates whose applications will not be accepted are as follows;



- a) Those who are Turkish nationals and have completed their secondary education (high school) in Turkey or in the TRNC,
- **b)** Having TRNC nationality (Except for those who have completed their secondary education in the Turkish Republic of Northern Cyprus and those who have GCE AL results and those who have enrolled and trained in college and high school in other countries between 2005 and 2010 and have or will have GCE AL exam results)
- c) With the birth defined in article "b", dual citizens, whose first citizenship is T.C, (Except for those that fulfill the conditions of "d"),
- **d**) Except for those who have Dual citizens ,of one is TRNC, and who have completed all of their high school education in the Turkish Republic of Northern Cyprus and have GCE AL result. And except for those who have enrolled in college and high school in other countries between 2005 and 2010 and have received GCE AL exam results),
- e) (Chance: Senate Decision dated 31.08.2016 and numbered 14-03) The schools in the embassies in Turkey and T.C. citizens who has been studying at foreign high schools in Turkey or the ones whose first nationality of birth defined in subparagraph (b) of the first paragraph of this article is T.C.

The applications of the people identified above are not accepted.

**Article 13-** Applicants who have a "Certificate of Equivalency" in respect of the equivalent of the high school in Turkey which will be taken from the Ministry of National Education or the Turkish Embassy in their country in the final year of high school or graduating foreign nationals are accepted.

**Article 14-**(1) After registration, the students who are found to be in compliance with the application conditions are dismissed from the university.

- (2) The university is free to fill and not fill the quotas.
- (3) Having the application conditions does not require acceptance.
- (4) One of the exams and conditions (having the highest valid score) stated in ANNEX-1 is taken into account when accepting students' acceptance quota from abroad.
- (5) When evaluating the applications made to university departments receiving special aptitude test, in addition to the provisions of this Directive, the registration and admission conditions of the special faculty / college / conservatory for special talent examination are also taken into consideration.
- (6) During the evaluation priority is given to, only foreign nationals. Then, those who are residents of the TRNC and who have GCE AL exam results who have completed secondary education in TRNC. Then, those who are foreign national at birth then become Turkish citizen afterwards. Then, those who are Turkish citizens at birth and who are allowed to leave the Turkish nationality from the Ministry of Interior and those who have documented that they have the right to use the rights granted by law numbered 5203 taken by minors registered in the Turkish nationality. Then to double citizens. Then those who are citizens of the Republic of Turkey and who have completed the last 3 years of their high school education in a foreign country except TRNC.



- (7) Those who have application conditions are determined by the minimum base scores and conditions in ANNEX-1:
  - a) Candidates who are applied with the exam score are evaluated according to the general achievement score which will be calculated over 60% of the score obtained from the related examination and 40% of the secondary education achievement score (diploma score).
  - b) Students are entitled to register according to the evaluation results.
- (8) If the Senate has not taken a new decision regarding the method of student recruitment from abroad, the decision of the previous year shall prevail..
- (9) YÖKK determines the actual candidate as the quota of each section and program. YÖKK also determines as many reserve candidates as the actual number of candidates

#### **Evaluation**

**Article 15**– (1) Preliminary evaluation and scoring of students' applications from abroad are carried out by the Department of Student Affairs. Applicants whose pre-evaluation has been completed are approved by YÖKK.

## **FOURTH PART Conditions of Acceptance**

**Article 16-** The acceptance calendar for the students to be accepted from abroad shall be determined by the Senate every year.

**Article 17**- For the students to be admitted from abroad; In order to be admitted to the University's programs, the list of national and / or international exams they entered and the minimum scores they will receive (Annex-1) are given according to the program they are applying. If necessary, this list is renewed by the Senate and presented to the approval of the Presidency of the Council of Higher Education. The validity period of exams (SAT, YÖS etc.) that are in university entrance status is 2 (two) years.

**Article 18-** Examination and / or diploma scores of students who apply to universities from abroad who have at least one of the minimum base scores and conditions stated in ANNEX-1 shall be converted to the value system out of 100 in order to accept the highest value 100 (hundred) points by YÖKK. At least 40 (forty) according to the level (out of 100) system and those with a higher grade or grade point average are taken into consideration. In case of equality in placement scores, placement will be done firstly according to the Secondary Achievement Score and if there is an equalization, according to Turkish Language Level. In case of equality at the end, the younger candidate is preferred.

- **Article 19-** (1) Candidates shall be placed in the available quotas according to the transformed point value and the priority of the preferences they have made.
- (2) It is necessary to have at least 40 GPA out of 100 in the secondary education institution to have been or to be graduated and to certify it.

**Article 20-** In order for the candidates who are enrolled to start their education, it is necessary that the Turkish language proficiency level is sufficient. The Turkish proficiency test is done by TÖMER, and those who are insufficient in the level of Turkish language are obliged to



raise their Turkish level to a sufficient level within 1 (one) year. In this context, TÖMER conducts one-year Turkish language training for the candidates. Permitted candidates must have sufficient evidence of the Turkish level at the beginning of the academic year following the year they are entitled to enroll. Otherwise, the student is disconnected from the university.

- **Article 21-** Students enrolled in compulsory foreign language preparatory departments are obliged to comply with the "Ahi Evran University Foreign Language Schools Teaching and Examination Directive".
- **Article 22-** The students who are entitled to enroll must be certified as having the financial ability to pay their expenses during the education period in our country.
- **Article 23-** Acceptance letter or equivalent document is given to the students who have been registered.
  - **Article 24 -** Those who were declaret do have the right to register and do not register within the registration period shall be deemed to have lost their registration right.
  - **Article 25-** (1) Application results are announced on the web page of the university (exact candidates and waiting list). Also a letter of acceptance is sent to the candidates via email or regular mail. The students are required to apply for student visa to the nearest Turkish Embassy or Consulate together with the letter of acceptance.
  - (2) Registrations are made at the place announced at the university web site and in the date specified in the academic calendar.

#### **Documents required for registration**

Article 26- (1) The following documents are required for registration:

- a) Bank receipt showing that the contribution fee has been paid to the relevant bank,
- b) The original of the high school diploma and the "Emblem of Equivalence" which was taken from the Turkish Embassy or Consulate or from the Ministry of National Education of Turkey,
- c) Learning Visa; The education visas that are received from Turkish foreign representatives in or near the countries of those coming from outside Turkey,
- d) International validity of foreign language Turkish proficiency certificate of the countries approved by the Turkish Embassy or Consulate original,
- e) (Cancelled: Senate Decision dated 12.10.2016 and numbered 2016 / 17-05)
- f) residence permit,
- g) Identification number of foreign nationals, (to be obtained after registration)



- h) A medical report certified by competent health institutions showing that the student does not have any infectious disease or difficult or impossible disease treatment,
- i) Official identity or passport identity page in Turkish or English or consulate approved examples,
- j) At least one of the minimum base scores and conditions stated in ANNEX-1,
- k) Foreign residents who are stateless (asphyxia) or asylum seeker / refugee are not required to have study visa. The residence permits issued by the security authorities for at least six months shall be made on the basis of adequate consensus registry.

# FIFTH PART Education-Teaching

**Article 27** – The students who are accepted with the quotas of students from abroad are subject to the provisions of Associate Degree and Undergraduate Education and Examination Regulations of Ahi Evran University published in Official Gazette dated 04.10.2011 and numbered 28074.

#### Turkish proficiency levels

**Article 28-** "(Chance: Senate Decision numbered 2016/17-05000 on 12.10.2016) The Turkish proficiency exam is held after the final registration stage of the candidates. However, those who have at least C1 level of Turkish Language Proficiency Certificate and who have completed high school education in Turkish exempt from this examination. Principles related to Turkish education and training are applied in accordance with the provisions of TÖMER legislation."

#### Teaching language and Foreign language preparation training

**Article 29-** (1) Teaching language in our university is Turkish. However, departmental courses or General Culture-based elective courses may be given on another language.

(2) Ahi Evran University's Joint Compulsory Foreign Language and Compulsory Foreign Language Preparatory Training-Examination and Examination Regulations are applied in common compulsory foreign language courses and foreign language preparatory classes which are included in the education programs of the faculties, conservatories, vocational schools and vocational colleges of universities.

#### SIXTH PART

#### **Unclaimed cases**

**Article 30-** In cases where there are no provisions in this directive, provisions of the relevant legislation are applied with the decisions of the board of directors and senate.

#### Removal from enforcement

**Article 31** – Ahi Evran University's Regulations on Admission of Foreign Students to Associate and Bachelor Programs which have been accepted with Senate decision numbered 2013/03-01 on 05.06.2013



### Operation

**Article 32-** This Directive shall enter into force after it has been approved by the Senate and after it has been approved by the Presidency of the Council of Higher Education.

#### **Executive**

**Article 33-** The provisions of this Directive are executed by the Rector of Ahi Evran University.



**ANNEX-1** 

### FOREIGN STUDENT ACCEPTANCE CRITERIA

National and International Exams and Minimum Assessment Criteria Accepted by Ahi Evran University in Student Acceptance Abroad

COUNTRY	NAME OF THE EXAM or DIPLOMA	MINIMUM GRADE
International	SAT (Scholastic Aptitude Test)	In the SAT test, "math" and "critical
		reading" tests score at least 1000 out
		of 1600 and at least 500 "math" out
		of 800.
International	GCE (General Certificate Examination)	to be successful from 2 fields
	A Level	
International	ACT (American College Test)	20
International	International Baccalaureate	25
USA	ABITUR	Candidates who have received at
		least 3 points in their exams.
Afghanistan	Baccalaureate	10
Germany	The Foreign Students Examinations	50/100
	(YÖS) conducted by other universities in	
	Turkey or by the Association of	
	Caucasian Universities (KUNIB)	
Angola	In international science olympiads	Those who have gold, silver and
	recognized by TUBITAK	bronze medals.
Albania	High school diploma	Having a diploma
Argentina	High school diploma	Having a diploma
Australia	High school diploma	Having a diploma
Austria	Angola Habilitação / Diploma de Ensino Medio	Having a diploma



Azerbaijan	High school diploma	Having a diploma
Bahrain	Argentina Baccalaureate	50%
Bangladesh	Australian High School Diploma	Having a diploma
Belgium	High school diploma	Having a diploma
Benin	High school diploma	Having a diploma
United Arab	Central High School Final Exam	At least 75% of the program related
Emirates	(Tawjihi)	to the program
Bolivia	Bangladesh High School Diploma	60%
Bosnia and	High school diploma	Having a diploma
Herzegovina		
Kuwait	Baccalaureate	10
Brazil	United Arab Emirates Tawjihiyya /	50%
	General Secondary Education Certificate	
Hong Kong	Bolivia Bachiller / Técnico Certificado	50%
	de estudios	
Liberia	High school diploma	Having a diploma
Bulgaria	Central High School Final Exam	160 points out of 240 points
Burkina Faso	Al-Shahada-Al Thanawiyya Al-Amma	Having a diploma
Algeria	High school diploma	Mather. And Liberal Studies
		minimum D level.
Chad	Hong Kong Advanced Exam (HKALE)	At least level C from each of the six.
Cameroon	Hong Kong Secondary Education	Having a diploma
	Graduation Examination (HKDSE)	
People's	Certificate Examination (WAEC) in	10
Republic of	West African Countries (WASSCE)	
China		
Czech	High school diploma	Having a diploma
Republic		
	10	



Denmark	Baccalaureate	10
Democratic Republic of Congo	High school diploma	Having a diploma
Dominican	Baccalaureate	480
Indonesia	High school diploma	Having a diploma
Ethiopia	GAOKAO	Having a diploma
in Morocco	High school diploma	50
Philip Philippines	High school diploma	50%
Morocco	Democratic Congo Republic Examen D'etat	Having a diploma
Palestine	Dominican Republic Bachillerato	60%
Finland	High school diploma	Having a diploma
France	Ethiopia Higher Education Entrance Exam	Having a diploma
Ghana	High school diploma	Having a diploma
Guinea	Kativayan (High School Diploma)	Having a diploma
South Korea	High school diploma	Having a diploma
South Africa	High school diploma	Having a diploma
Georgia	High school diploma	Having a diploma
Haiti	High school diploma	Having a diploma
India	High school diploma	400
Netherlands	High school diploma	To be successful at least 6 strokes 7 dersten.
Britain	CSAT	Having a diploma



Iraq	South Africa Senior Certificate, Matrix Test	50%
Iranian	High school diploma	60%
Israel	Baccalaureate	Having a diploma
Spain	India High School Diploma	Having a diploma
Swiss	High school diploma	Having a diploma
Italy	High school diploma	12
Japan	High school diploma	50%
Kambodi to	Diploma Debirestan and Pişdaneşgahi	50%
Cameroon	Teudat Bagrut	Having a diploma
Canada	High school diploma	Having a diploma
montenegro	High school diploma	Having a diploma
Train	Cambodia-Baccalaureate	50% /
Kazakhistan	High School Diploma	Having a diploma
Kenya	High school diploma	60%
Kirghizistan	Montenegro Diploma Record of Study	Having a diploma
kolombia	Al-Thanawiya Aama Qatari	60%
Kosovo	High school diploma	Having a diploma
Cuba	Kenya Training Certificate	C +
Latvia	High school diploma	Having a diploma
Libya	Colombia - Baccalaureate	50%
Lithuanian	High school diploma	Having a diploma
Lebanon	Diploma de Técnico de Segundo Grau	50%
Madagascar	High school diploma	6



Hungary	Libya Al-Shahada-Al-Thanawiyya Exam	180 for Engineering Areas, 170 /
Macedonia	Brandos Atestatas	70
Financial	Baccalaureate Libanals	12
Malawi	Madagascar Baccalaureate	11th
Malaysia	High school diploma	Having a diploma
Mexico	High school diploma	Having a diploma
Egypt	Mali Baccalaureate	11th
Mongolia	School Certificate of Education Exam. (MSC)	С
Moldova	Malaysia Sijil Pelajaran Malaysia / Malaysia Education Certificate / Sijil Tinggi Persekolahan Malaysia / Malaysia High School Certificate	Pass through two derstens (A) degrees and have 50% success in high school diploma.
Mauritania	Mexico Baccalaureate	50%
Mozambique	Thanaweya Amma General Public Examination	50
Myanmar	High school diploma	Having a diploma
Nepal	High school diploma	Having a diploma
Niger	High school diploma	50%
Nigeria	High school diploma	Having a diploma
Central Africa	Basic Education Standard Exam (Matriculation)	60%
Uzbekistan	High school diploma	60%
Pakistan	Niger Baccalaureate	11th
Panama	High school diploma	Having a diploma
Papua New Guinea	Baccalaureate	10



Peru	High school diploma	Having a diploma
Poland	High school diploma	50%
Portugal	Panama Baccalaureate	50%
Romania	High school diploma	50%
Rwanda	Bachillerato / Técnico	50%
Russia	High school diploma	Having a diploma
Russia	High school diploma	Having a diploma
Belarus	High school diploma	Having a diploma
senegal	High school diploma	60%
Serbia	Russian National Final School Exam - EGE	42
Slovakia	High School Diploma (GOS)	Having a diploma
Somalia	Belarus Central Examination	Minimum score of 350 out of 600
Sri Lanka	Baccalaureate	10
Sudan	Serbia Diploma / Record of study	Having a diploma
Syria	High school diploma	50%
Sierra Leone	High school diploma	Having a diploma
Saudi Arabia	General Certificate of Education Advanced Level	Having a diploma
Tajikistan	School Certificate	60%
Tanzania	High school diploma	Having a diploma
the Tayw	Certificate Examination (WAEC) in West African Countries (WASSCE)	At least C level from each of the six subjects
Thailand	TAWJIHI to	60
togo	High school diploma	3



Tunisian	High school diploma	Having a diploma
Turkmenistan	High school diploma	Having a diploma
Oman	High school diploma	Having a diploma
Ukraine	Baccalaureate	10
Jordan	Tunisia Baccalauréat	10
Venezuelan	High school diploma	Having a diploma
Vietnamese	Tawjihi	80
Yemen	External Independent Testing (ZNO)	150
Greece	High school diploma	Having a diploma
Zimbabwe	Venezuela Bachillerato	14
Zambia	Bang Tu Tai Hai (Baccalaureat)	6
International	High school diploma	Having a diploma
International	Greece University Entrance Exam	Get 8 out of 20
International	High school diploma	50%
International	Zambia High School Certificate	Being Certified

In addition to these examinations, the success / failure of the other exams accepted by Ahi Evran University (based on the requirement of having a high school diploma first) will be subject to the points / criteria determined by the Commission for Overseas Student Admission and applied by the Commission.